

STEM Magnet Academy  
Local School Council  
Wednesday, January 17, 2018 (5:15pm)  
2017-2018 LSC Meeting Minutes

### **Call to Order**

Mr. Ben Williams called the 2017-2018 LSC Meeting to order at 5:20pm.

### **Roll Call**

Roll Call was taken and quorum was established.

The following members were present at the meeting either in person or via telephone:

Dr. Maria J. McManus  
Ms. Cutina R. Anderson  
Mrs. Tarita Brantley  
Mr. Daryl Harper  
Mrs. Sadika Langston  
Mr. Ben Williams

The following members were not in attendance at the meeting:

Mrs. Zakiya Williams  
Mrs. Danielle McLaurin  
Mr. David Sanders

### **Agenda**

The meeting agenda was unanimously approved.

### **Approval of Previous Meeting Minutes**

The following meeting minutes were approved unanimously:  
November 8, 2017 (LSC Meeting)

### **Reports:**

Chair: No Report

Principal's Report:

- Dr. McManus presented a copy of the school budget which detailed to date expenditures.
- Dr. McManus presented the internal accounts balance sheets and cash disbursements for the following months:
  - 10.18 \$156,603.37-Balance \$26,789.37-Disbursements
  - 11.18 \$137,608.80-Balance \$34,903.81-Disbursements
  - 12.18 \$139,512.19-Balance \$07,077.61-Disbursements
- Dr. McManus informed the council that, after MOY NWEA testing, STEM will be expanding its afterschool program to cover students whose NWEA Math and Reading scores are below the 69<sup>th</sup> percentile.
- Dr. McManus informed the council of the following school-wide testing dates:
  - Winter NWEA (12.12.17-01.24.18)
  - PARCC (03.05.18-03.23.18)
  - Illinois Science Assessment-5<sup>th</sup> & 8<sup>th</sup> Grades (04.16.18-04.27.18)
  - Spring NWEA (05.15.18-06.15.18)

- Dr. McManus addressed the decrease in student attendance during the months of December and January due to severe cases of the flu. She emailed parents a one-pager regarding best practices for dealing with this virus.
- Dr. McManus discussed the sale of STEM paraphernalia. For the winter months parents were able to purchase STEM Scarves and Scullies. This was not a fundraiser, it was just a way to show STEM Pride. Additional paraphernalia will be forthcoming.
- Dr. McManus addressed the fact that the school is in need of new Smart Boards, because the current Smart Boards are 7+ years old and need to be upgraded. STEM will be transitioning from the actual Smart Board model to a flat panel tv model. Each Smart Board costs approximately \$4500. FOS will be working with the school to raise funds for the new Smart Boards.
- Dr. McManus spoke with Kevin McGuire regarding parent concern with CPS transportation at the beginning of the school year. She also inquired about the seemingly excessive fees bus companies charge for field trips. Mr. McGuire was aware of the issues and acknowledged her concerns. He also recommended that STEM have all students bussing applications submitted by early August. This will assist with creating bus routes in a timely fashion. With regard to the cost for field trips, Mr. McGuire stated that individual bus companies determine pricing for field trip.
- Dr. McManus announced that the application process for the 2018-2020 LSC is underway. The deadline for applications is Friday, March 2<sup>nd</sup> at 3pm.
- Dr. McManus briefly highlighted the following second semester events:
  - Literacy Week
  - Spring Scholastic Book Fair
  - Spring Spirit Week
  - STEM Night
  - Walk-a-Thon
- Budget: Included in Principal's Report
- CIWP: A new CIWP process is being implemented by CPS. Principals are tentatively scheduled to receive training on this process in January or February. Once the training takes place, Dr. McManus will set dates with the staff to complete the actual 2018-2020 CIWP.
- Friends of STEM:
  - Holiday Shoppe grossed \$1600 (double the amount from last year)
  - FOS discussed the following events and fundraisers:
    - K-2 Friendship Dance 02.09.18 |3pm-5pm
    - Home Buying Seminar for STEM Community 02.28.18 | 3pm-5pm.
    - Mixed Bag Fundraiser
    - Read-a-Thon (on-line fundraiser)
    - Spring Parent Night (Joe's on Weed)
    - Epic Burger
    - Busy Burger

### **Old Business**

None

**New Business****Arrival and Dismissal Procedures**

Dr. McManus expressed concern that parents are not following the arrival and dismissal procedures. Several complaints have come from the local establishments regarding illegally parked cars in the morning and afternoon. For the safety of parents, students and staff, our entire community must abide by the arrival and dismissal procedures.

**Fundraiser Procedures**

When FOS sponsors fundraisers they must complete the appropriate fundraising forms and submit them to Dr. McManus. Copies of those forms were distributed to LSC members and to the FOS president. Dr. McManus will email an electronic copy to the FOS president.

**Public Participation**

None

**Announcements**

No School - 02.02.18

Q2 Progress Report – 02.09.18

LSC Meeting 03.07.18

**Adjournment**

The meeting was adjourned at 6:17pm.

**Submitted by:**

Mrs. Tarita Brantley

2017-2018

LSC Secretary