

STEM Magnet Academy
Local School Council
Wednesday, November 2, 2016 (5:15pm)
Meeting Minutes

Call to Order

Mr. Ben Williams called the LSC Meeting to order at 5:18pm.

Roll Call

Roll Call was taken and quorum was established.

The following members were present at the meeting either in person or via telephone:

Dr. Maria J. McManus
Ms. Cutina Anderson
Ms. Zakiya Libby-Williams
Mrs. Tarita Brantley
Mrs. Deana Caccavale
Mr. Ben Williams
Mrs. Sadika Langston
Mr. Daryl Harper (phone)

The following members were absent from the meeting:
Mrs. Danielle McLaurin

Approval of Agenda

The agenda was unanimously approved.

Approval of Previous Meeting Minutes

As requested by Mrs. Langston in last month's meeting, the October 5th meeting minutes were emailed to all LSC members prior to the November meeting.

The October meeting minutes were emailed to all LSC members on 10.14.16.

The October 5th meeting minutes were unanimously approved.

Mrs. Langston requested that absentees be added to the minutes and that Mrs. Brantley sign the minutes prior to submission.

Reports

Chair:

- Mr. Williams spoke with Officer Arroyo (CAPS Representative) regarding STEM's issues with student arrival and dismissal.
- Officer Arroyo recommended that he speak with Alderman Jason Ervin and traffic management regarding his concerns. She also suggested that in addition to the directives given by the principal in her weekly update, that we have an illustration drawn and distribute that to parents.
- Officer Arroyo suggested that we use the alley behind the school for student arrival and dismissal. Specifically she stated that we could have parents enter the alley off Loomis and drop students off and pick them up on Fillmore.
- No consideration was given to the fact that Pompei uses the alley for deliveries, teachers use the alley to access the staff parking lot and the parking spaces adjacent to the building, 12 school buses use Loomis to drop-off and pick-up students, residents use the alley to access their garages, and the alley is sometimes inaccessible during the winter due to the snow.
- Mr. Williams stated that from his observations, most parents conform with arrival and dismissal procedures given the principal; however, there are a few parents who park in the crosswalk and others who get out of their cars to walk students into the building.
- Pauline Williams, FOS President, volunteered to recruit parents to assist with parent patrol.
- Ms. Rose, 7th/8th grade teacher, volunteered to recruit students to assist with student patrol.
- Dr. McManus will follow up with both Mrs. Williams and Ms. Rose.

Principal's Report:

- Dr. McManus presented the internal accounts balance sheet and cash disbursements for the month of September (\$103,052.74-Balance) (\$111,838.80-Disbursements)
- Dr. McManus reviewed the following data:
 - SQRP: STEM remains a level 1+ school.
 - Mrs. Langston noted the significant growth in the Reading/Math data among African American students and a decline in the Reading/Math data among Hispanic students. Mrs. Langston asked if STEM was planning to do the same thing with the Hispanic students that was done with the African American students last year to increase their growth data.
 - Dr. McManus replied, "Absolutely!"
 - MSMV: STEM is Well-Organized for improvement. The staff will however, focus on the area of Supportive Environment to increase the overall score for the current school year.
 - PARCC Comparisons: Using the Grade 3-8 Composite/Percentage of Meets/Exceeds, a list of reading/math data from neighboring schools was generated and compared to STEM's data.

Budget: (included in Principal's Report)

CIWP: Teachers will present the MOY CIWP report at the 01.11.17 LSC Meeting.

PPLC: (no report)

Friends of STEM:

- Trunk or Treat (10.31.16)
 - 22 cars, 75 STEM students + siblings/cousins
 - Costco donated pizza, candy and music
 - Costco invited STEM back for Halloween 2017
- Mom's Night Out
 - 13 moms present at Bottle and Bottega
- Dad's Night Out
 - 7 dads present at Hawkeyes
- Fundraising Presentations:
 - Box Tops
 - Wreaths
 - Holiday Shop
 - STEM SWAG Store
 - Cider/Cocoa for Harvest Celebration
 - Holly Jolly Holiday Trolley
 - Spring Fling
- The LSC voted unanimously to approve all FOS Fundraisers.

Old Business

- Student Arrival and Dismissal
 - Information was presented during the Chairman's report.
- Completion of LSC Modules
 - All LSC members have completed module 5 (principal evaluation module.)
 - Per the LSC Office, all LSC modules must be completed by December 31, 2016.
- LSC Parent/Community Vacancy
 - The deadline for Parent/Community LSC applications is 3pm on 11.04.16.
 - To date, we have received 1 parent application and 0 community applications.
 - Mrs. Langston suggested that we have a meeting before the scheduled January meeting to select the new parent representative.
 - Dr. McManus stated that the LSC voted, during the October 5th LSC meeting, to review the applications in closed session at the beginning of the January meeting and the newly elected person will begin serving at the January meeting.

- Mr. Harper questioned why the council cannot take the person with the next highest votes from the spring election.
- Dr. McManus explained that when a member of the LSC leaves the council, for whatever reason, the council must vote to post the vacant position and elect a new representative or function as is.
- Dr. McManus used the example of when another LSC member left the council and the council held an election to replace that member.
- Dr. McManus further explained that if we only receive one parent application by the 11.04.16 deadline, we can vote on that parent. If the parent does not receive the majority of the LSC member votes, we then have two options: 1. Vote to repost the vacancy or 2. Vote to function as is.
- Dr. McManus stated that she will send home copies of all candidate applications on Monday, November 7th.

New Business

- Principal Evaluation
 - Principal evaluation must be completed by May of 2017.
 - Dr. McManus distributed copies of the evaluation that needs to be completed by LSC members.
 - Dr. McManus recommended that LSC members take the next month to review the document and rank each of the areas.
 - Mrs. Langston stated that she did not know what some categories were on the principal evaluation document.
 - Dr. McManus suggested that she confer with the teacher and/or non-teacher representatives for assistance. If they cannot help, then she is welcome to confer with Dr. McManus for assistance.
 - Dr. McManus also suggested that at the January meeting the LSC members should pick a date to meet and discuss their individual evaluation scores.
- LSC Weebly
 - Mrs. Langston requested that the LSC Weebly be updated.
 - Numerous minutes from our previous secretary were not submitted, Mrs. Langston stated that she would try to locate as many of the missing minutes as she could from the previous school year.
 - Dr. McManus stated that the Weebly website will be updated, with the 2016-2017 LSC meeting agendas and minutes by November 15th.

Public Participation

- Ms. Rose: 8th graders will have fundraisers throughout the school year to raise funds for the 8th grade trip.

Announcements

The next LSC meeting is scheduled for January 11, 2017 at 5:15pm.

Adjournments

The meeting was adjourned at 6:08pm.

Submitted by:

Mrs. Tarita Brantley

2016-2017

LSC Secretary